



MINUTES OF JANUARY 17, 2023
**REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO
THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER
OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA AND
VIRTUALLY VIA ZOOM**

This meeting was conducted in accordance with Assembly Bill 361, regarding the COVID-19 pandemic.

CALL TO ORDER/ROLL CALL

Mayor Cortez called the Council/Agency/Authority meeting to order at 6:34 p.m. with all Councilmembers present, except for Councilmember Linares and Councilmember King.

PUBLIC COMMENTS – None.

CLOSED SESSION

Mayor Cortez recessed the Council to Closed Session at 6:35 p.m. for the following:

A. Government Code § 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 176 E. Badillo, Covina
Agency Negotiator: Chris Marcarello, Executive Director, Covina Housing Authority
Negotiating Parties: Brian Lee, Community Development Director
Under Negotiation: Kyle Barratt, CBRE
Price and Terms of Payment

B. Government Code § 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 233 N. 2nd Avenue, Covina
Agency Negotiator: Chris Marcarello, Executive Director, Covina Housing Authority
Negotiating Parties: Brian Lee, Community Development Director
Under Negotiation: State of California, Owner
Price and Terms of Payment

C. Government Code § 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 626 & 602 S. Citrus Avenue, Covina

Agency Negotiator: Chris Marcarello, Executive Director, Successor
Agency to the Covina Redevelopment Agency
Brian Lee, Community Development Director
Negotiating Parties: Bayer Auto Group, Tenant
Under Negotiation: Price and Terms of Payment

RECONVENE AND CALL TO ORDER

Mayor Cortez called the Council/Agency/Authority meeting to order at 7:32 p.m. with all Councilmembers present.

ROLL CALL

Councilmembers Present: Hector Delgado, John C. King, Victor Linares, Mayor Pro Tem/Vice-Chair Walter Allen, III, and Mayor/Chair Patricia Cortez.

Councilmembers Absent: None.

Elected Members Present: City Clerk Drew Aleman, City Treasurer Neil Polzin.

Staff Members Present: City Manager Chris Marcarello, City Attorney Candice K. Lee, Police Chief David Povero, Administrative Services Director Anita Agramonte, Community Development Director Brian Lee, Parks & Recreation/Library Services Director Lisa Evans, Public Works Director Andy Bullington, Interim Chief Deputy City Clerk Evelyn Leach, and Deputy City Manager Angel Carrillo.

PLEDGE OF ALLEGIANCE

Led by Councilmember Delgado.

INVOCATION

Given by Covina Police Chaplain David Truax.

CLOSED SESSION REPORT

City Attorney Lee announced that direction was given to staff and no reportable action was taken.

PUBLIC COMMENTS – None.

COUNCIL/AGENCY/AUTHORITY COMMENTS

City Council wished everyone a happy New Year and commented on the great year ahead.

Councilmember King also expressed thanks to the Parks & Recreation and Public Works teams for compliments he had received regarding the Downtown holiday decorations.

Mayor Pro Tem Allen also thanked Grace Napolitano, Carrie Lam, and their team for working to return the drive-up mailboxes to Covina Post Offices.

Mayor Cortez announced that volunteers were needed for the Los Angeles County Homeless Count on January 24th starting at 7:30 p.m. The count helps determine the number of homeless individuals and where to provide programs and services for those experiencing homelessness.

Mayor Cortez also wished everyone a happy New Year and a happy Chinese New Year.

CITY MANAGER COMMENTS

City Manager Marcarello reported on closing escrow on the Covina Center for the Performing Arts facility and provided updates on plans for future events.

CONSENT CALENDAR

A motion was made by Councilmember King, seconded by Councilmember Delgado, to approve Consent Calendar items CC 1 through CC 11 as presented.

Motion approved by roll call vote for Consent Calendar items CC 1 through CC 11 as presented:

AYES: DELGADO, KING, LINARES, ALLEN, CORTEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- CC 1. City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority approved the Minutes of the December 20, 2022, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.
- CC 2. City Council/Successor Agency to the Covina Redevelopment Agency approved the Payment of Demands in the amount of \$12,853,099.46.
- CC 3. City Council/Successor Agency to the Covina Redevelopment Agency received and filed the Investment Report for Month ended December 31, 2022
- CC 4. City Council approved and make the following findings so that meetings of the City Council and the City's Other Legislative Bodies are authorized to meet remotely in accordance with AB 361's special Brown Act requirements for teleconference meetings as follows: (1) the City Council has reconsidered the circumstances of the COVID-19 state of emergency; and (2) the emergency directly impacts the ability of the members of the public to meet safely.
- CC 5. City Council:
 - 1. Accepted the work performed by Sully Miller Contracting Co.; and
 - 2. Authorized the City Clerk to file a Notice of Completion for the Grand Avenue Street Rehabilitation Project.
- CC 6. City Council:
 - 1. Accepted the work performed by Green Giant Landscape, Inc.;
 - 2. Authorized the City Clerk to file a Notice of Completion for the 135 East Badillo Street / Downtown Parking Lot Project; and
 - 3. Adopted **Resolution CC 2023-02**.
- CC 7. City Council:

1. Authorized the City Manager to execute a Purchase Order for the purchase of four (4) 2023 Ford Police Interceptors and one Ford Maverick Hybrid XLT Regular Cab in an amount not-to-exceed \$254,000; and
 2. Adopted of **Resolution CC 2023-03**, amending the Fiscal Year 2022-2023 Department of Public Works Operating Budget.
- CC 8. City Council approved the Recognized Obligation Payment Schedule (ROPS 23-24) covering July 1, 2023, through June 30, 2024.
- CC 9. City Council authorized the City Manager to execute a Professional Services Agreement with CIR, Inc.
- CC 10. City Council approved the fee schedule included in **Resolution CC 2023-05** to establish rental rates and fees for service at the Covina Center for the Performing Arts Facility, authorize hiring a City Resources Specialist and make a determination that the project is exempt under CEQA.
- CC 11. City Council authorized an amendment to the agreement with Control Air Enterprises, LLC in the amount of \$41,651 to complete the emergency replacement of the HVAC system components at the Police Department.

PUBLIC HEARINGS

- PH 1. Consideration of Fiscal Year 2023-2024 Community Development Block Grant (CDBG) Program Budget

Staff Recommendation:

1. Open the public hearing and receive public testimony; and
2. Close the public hearing; and
3. Consider approval of the FY 2023-2024 CDBG program budget as recommended in Column C of the Table on Attachment A with the provision that: a) the allocation be adjusted based on the final allocation as determined by the Los Angeles County Development Authority (LACDA), with a maximum of 15 percent of funding allocated for public service programs; and
4. Adopt **Resolution CC 2023-01**, authorizing the allocation of the Forty Ninth Year CDBG funds for FY 2023-2024; and
5. Authorize the City Manager or his designee to execute the documents related to the FY 2023-2024 CDBG funds.

Mayor Cortez opened the public hearing.

The agenda report was provided by Senior Management Analyst Alana Spector.

There were no public comments, therefore, Mayor Cortez closed the public hearing.

A motion was made by Mayor Pro Tem Allen, seconded by Councilmember Linares, to:

1. Approve the FY 2023-2024 CDBG program budget as recommended in Column C of the Table on Attachment A with the provision that: a) the allocation be adjusted based on the final allocation as determined by the Los Angeles County Development Authority

(LACDA), with a maximum of 15 percent of funding allocated for public service programs; and

2. Adopt **Resolution CC 2023-01**, authorizing the allocation of the Forty Ninth Year CDBG funds for FY 2023-2024; and
3. Authorize the City Manager or his designee to execute the documents related to the FY 2023-2024 CDBG funds.

Motion approved by roll call vote for Public Hearing item PH 1 as follows:

AYES: DELGADO, KING, LINARES, ALLEN, CORTEZ

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

- PH 2. Adopt Resolution CC 2023-04 Designating the Covina Bowl, Located at 1060 W. San Bernardino Road, as a Local Historic Landmark

Staff Recommendation:

Staff recommends the City Council adopt **Resolution CC 2023-04**, designating the Covina Bowl, located at 1060 W. San Bernardino Road, as a local historic landmark.

Mayor Cortez opened the public hearing.

The agenda report was provided by Planning Manager Mercy Lugo.

In response to inquiries from Councilmember King and Mayor Cortez, Planning Manager Lugo informed that this would be the first building designated as a local landmark in Covina. In addition, national historical designation will be left to the applicant to pursue and there has not been any promise of funds from the City.

There were no public comments, therefore, Mayor Cortez closed the public hearing.

A motion was made by Councilmember King, seconded by Mayor Pro Tem Allen, to adopt **Resolution CC 2023-04**, designating the Covina Bowl, located at 1060 W. San Bernardino Road, as a local historic landmark.

Motion approved by roll call vote for Public Hearing item PH 2 as follows:

AYES: DELGADO, KING, LINARES, ALLEN, CORTEZ

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

ADJOURNMENT

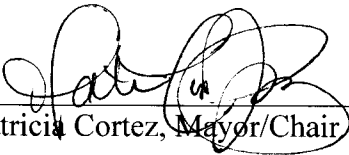
At 7:59 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority adjourned to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, February 7, 2023, at 6:30 p.m., for closed session and 7:30 p.m., for open session in the Council Chamber located inside of City Hall, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:



Fabian Velez, Deputy City Clerk

Approved this 7th day of February, 2023:



Patricia Cortez, Mayor/Chair